



**Request for Proposals (RFP)  
For Single-Sort Recycling Service**

**Issue Date**

November 9, 2017

**Proposal Due**

No later than 2:00 p.m. CST, November 27, 2017

**Rice County Environmental Services  
320 Third Street NW  
Faribault, MN 55021**



**Rice County, MN**  
**Request for Proposals (RFP)**  
**For Single-Sort Recycling Service**

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# REQUEST FOR PROPOSALS

## 1. Summary

This RFP, together with the Draft Contract defines the service standards, specifications, and proposal requirements of the single-sort recycling processing and marketing services for Rice County, MN (County). The County seeks to enter into an exclusive single-sort recycling services contract with a company that has the resources and ability to provide the processing, transportation, separation, recycling, and revenue from the sale of recyclables consolidated at the Rice County Recycling Center in Dundas, Minnesota.

The goals of the County are to ensure:

1. Consolidated recyclables will always be processed and managed to maximize the fullest recovery possible of recyclable materials; and
2. A cost-effective and stable recycling program for Rice County.

The proposal is for a five-year contract period from January 1, 2018, through December 31, 2022.

The County encourages respondents proposing to submit their best proposal possible. Respondents must complete a Cost Proposal (Form G) which is equivalent to the County's current level of service. Failure to follow the instructions or RFP requirements may result in a lower rating or rejection of the contractor response. The County is not responsible for any cost incurred in the preparation and presentation of proposals.

## 2. Background Information

Rice County has provided a single-sort recycling system since 2008. Currently, county residents who have garbage collection from licensed haulers also must receive a minimum of every other week collection of recyclables. The tonnage amounts collected for each type of recyclable for 2016 and the total tonnage amounts of recycling for 2010 through 2016 are listed below.

**Table 1**  
**2016 Recycling Tonnage by Type of Recyclable**

Material	Tons Collected
Fiber (Mixed Paper, ONP, & Aseptic packaging)	2,764
OCC	910
Glass	1,780
Tin/Steel	246
Plastic Consumer Containers (#1 - #7)	538
Aluminum	126
<b>TOTAL 2016 TONS</b>	<b>6,364</b>

**Table 2  
Recycling Tonnage by Year (2010-2016)**

Year	Annual Recycling Tons
2010	5,653
2011	5,952
2012	5,877
2013	6,691
2014	6,774
2015	6,638
2016	6,364

### **3. County’s Right to Reject Any and All Proposals**

The County retains any and all rights to reject any and all proposals, or parts thereof. The County is seeking one contract for this service. The County reserves the right to cancel this solicitation if it is considered in the County’s best interest. The County reserves the right to cancel this RFP in writing or postpone the date and time for submitting proposals at any time prior to the proposal due date. No proposer shall have a right to make a claim against the County in the event the County accepts a proposal or does not accept any or all proposals. The County by this RFP does not promise to accept the lowest cost proposal and specifically reserves the right to reject any or all proposals, to reject any provisions in any proposal, to modify the RFP contents, to obtain new proposals, to negotiate the requested services and contract terms with any proposer, or to proceed to do the work otherwise.

### **4. Schedule**

The schedule to select a proposal and award a contract will include the steps listed below. All dates and times listed are tentative and may be modified by the County. All times listed are Central Standard Time (CST).

**Table 3  
RFP Schedule**

Date	Action
November 9, 2017	Issue RFP
November 14, 2017	RSVP to Site Tour by 10:00 a.m.
November 15, 2017	Optional Site Tour of the Rice County Recycling Facility at 10:00 a.m.
November 16, 2017	<ul style="list-style-type: none"> <li>• Requests for Clarification and Questions due from proposers by 10:00 a.m.</li> <li>• Notification of Intent to respond from proposers (optional) due by 10:00 a.m.</li> </ul>
November 17, 2017	Response to Request for Clarifications and Questions posted by 10:00 a.m.
November 27, 2017	Proposals due by 2:00 p.m.
December 12, 2017	County Board Meeting: Request approval and authorization to execute final Agreement
December 19, 2017	Notice to Proceed

Date	Action
January 1, 2018	New Contract Start Date; First day of operations under new Agreement

Until the County Board issues a Notice to Proceed, and upon execution of the contract, the County has no obligation for the cost associated with any work performed.

## 5. Communication

### 5.1 Designated RFP Administrator

The designated RFP Administrator representing the County during the RFP process shall be:

**Designated RFP Administrator**

Julie Runkel

Phone: 507-332-6113

Fax: 507-332-0530

[jrunkel@co.rice.mn.us](mailto:jrunkel@co.rice.mn.us)

### 5.2 Restricted Communications

All qualified proposers will be given the same opportunity and access. All communications regarding this RFP from vendors are restricted solely to the designated contact listed above as the Designated RFP Administrator. This restriction will be in effect for vendors from the date of the issuance of the RFP through the Notice to Proceed and award of contract as granted by the County Board. Communications related to this RFP during this proposal process with an employee or representative of the County other than the RFP Administrator may result in the offending proposer being disqualified from further consideration.

### 5.3 Notification of Intent

Prospective Contractors interested in responding to this RFP shall notify the County via email of their interest. Notifications of intent should be sent to the Designated RFP Administrator:

Julie Runkel, Environmental Services Director

E-mail: [jrunkel@co.rice.mn.us](mailto:jrunkel@co.rice.mn.us)

Notifications shall include the Respondent's company, contact person's name, contact person's title, address, phone number, and e-mail address. Notification of intent is not mandatory but will ensure that all interested prospective contractors are notified of all changes and/or clarifications. Notification of intent is requested by **10:00 a.m., November 16, 2017**. It is the responsibility of the Respondents to ensure their Notification of Intent was received by the County.

### 5.4 Requests for Clarifications

Questions, requests for clarification, notices of discrepancies or omissions in the RFP or its attachment, or requests for information about this RFP or the process may be submitted in writing or by email to the designated RFP Administrator by **10:00 a.m., November 16, 2017** at:

Julie Runkel, Environmental Services Director

E-mail: [jrunkel@co.rice.mn.us](mailto:jrunkel@co.rice.mn.us)

The person submitting the request is responsible for its on-time delivery. Any question asked, the County's responses to all questions and requests for more information will be summarized in writing and forwarded to all known potential proposers by mail or electronically by **10:00 a.m., November 17, 2017**.

## **5.5 Option Site Tour**

An optional site tour is being offered to all interested parties on **November 15, 2017 from 10:00 a.m. to 11:00 a.m.** at the Rice County Recycling Facility, located at 3800 East 145<sup>th</sup> Street, Dundas, MN 55019. Contractors interested in joining the tour are requested to RSVP for the tour by **10:00 a.m., November 14, 2017** by emailing the designated RFP Administrator with the name of all people attending and company they represent at:

Julie Runkel, Environmental Services Director  
E-mail: [jrunkel@co.rice.mn.us](mailto:jrunkel@co.rice.mn.us)

## **6. How to Submit Proposals**

### **6.1 Proposal Submittal Process**

Proposals shall be submitted no later than **2:00 p.m. on November 27, 2017**, in a sealed envelope and marked "Proposal for Single-Sort Recycling Services." The envelope must also be marked with the proposer's name and contact information, and clearly addressed and marked as described. The proposals should be delivered to:

**Julie Runkel, Environmental Services Director  
Rice County Environmental Services Department  
320 Third Street NW  
Faribault, MN 55021**

The County will date-stamp and number each proposal, acknowledging receipt of each addendum included, if any were issued. Proposals will be treated as confidential during the RFP process in accordance with MN Statutes 13.591, Subdivision 3 (b), Data Practices Act.

Three (3) paper copies and one (1) electronic copy of the proposal and all forms on a USB "jump drive" (or suitable alternative electronic format) must be placed inside of the sealed envelope. The proposal file must be formatted in Microsoft Word.

The Cost Proposal must be sealed in a separate envelope clearly marked Cost Proposal. One (1) paper copy and one (1) electronic copy on USB "jump drive" (or suitable alternative electronic format) must be placed inside of the sealed envelope. The Cost Proposal must be formatted in Microsoft Excel.

The submission of a proposal shall constitute an acknowledgement upon which the County may rely that the proposer has thoroughly examined and is familiar with the RFP, the attachments,



any addenda, and other items as applicable, and has reviewed and inspected all applicable statutes, regulations, ordinances and resolutions dealing with or related to the services to be provided. The failure or neglect of a proposer to do so shall in no way relieve the proposer from any obligations with respect to the proposal or the contract issued as a result of this RFP. No claim for additional compensation will be allowed which is based upon a lack of knowledge of any aspect of the RFP, attachments, addenda, work sites, statutes, regulations, ordinances or resolutions.

## **6.2 Certification of Binding Signature**

The certification of binding signature form shall be signed by an officer or managing principal who can bind the company to the offer presented and provide a personal commitment to the success of the project. (Form C)

## **7. Proposal Content**

### **7.1 Proposal Content Checklist**

Qualified proposals must include all of the elements referenced in this RFP. A Proposal Content Checklist can be found in Form A.

### **7.2 References**

Respondents must include a list of three (3) references including other municipal or government agency clients receiving similar services as part of the responses to the Respondent Questionnaire (Form B).

### **7.3 Litigation**

Respondents should include a statement as to any litigation in the past five years within the State of Minnesota and the current status of that litigation as part of the responses to the Respondent Questionnaire (Form B).

### **7.4 Collusion**

It is recognized that some Respondents may wish to sub-contract with other companies for transportation services. This is allowed as needed, but all such Contractor/sub-contractor relationships must be explicitly described and approved by the County prior to sub-contractor performing any work.

The County will contract with only one primary Contractor for the single-sort recycling services. The prime Contractor shall be responsible to ensure any approved sub-contractor will meet the same terms and conditions.

Multiple Respondents may team up with other complementary recycling companies provided there is no collusion. A company may be listed as a part of more than one team as long as this

company submits a written certification that no collusion occurred between competing proposals. (Form D).

## **8. Performance Bond**

The successful proposer shall execute and deliver to the County a performance bond with a corporate surety in the sum of up to \$200,000 before the anticipated contract start date. The contract shall not become effective until such a bond, in a form acceptable to the County, has been delivered to the County and approved by the County Attorney. The contract shall be subject to termination by the County at any time if said bond shall be canceled or the surety thereon relieved from liability for any reason. Upon renewal or extension of the agreement, the successful proposer will execute and deliver to the County a performance bond complying with the requirements above to cover the entire period of renewal or extension.

## **9. Cost Proposal**

Qualified proposals must separately include a cost proposal for services. (Form G).

## **10. Withdrawal or Modifications of Proposals**

The proposal shall constitute a binding, irrevocable offer for a period of 180 days after the date the proposal is due. Proposals which have been submitted to the County may be withdrawn by the proposer only if a written withdrawal request is physically received by the Designated RFP Administrator in person, by mail, by fax, or scanned electronically prior to the time proposals are due. Proposals which are timely withdrawn shall be returned to the proposer. A proposer may submit a modified proposal prior to the time proposals are due. A modified proposal must be physically received by the Designated RFP Administrator prior to the time proposals are due. If a modified proposal is timely submitted, the County shall deem a previous proposal submitted by the proposer to have been withdrawn and the previous proposal shall be returned to the proposer.

## **11. Proposal Review Process and Evaluation Criteria**

Qualified proposals will be evaluated to determine the best value for the County, its residents and businesses. All reviews, analysis, discussions and recommendations will be based on the goal of ranking the qualified proposals in order of best overall value to the County. This detailed review will consider evaluation criteria as detailed below.

### **11.1 Evaluation Criteria**

The criteria will include, but is not limited to, the following:

#### **A. Demonstrates understanding of needs**

1. Proposed pick up and transportation of recyclable materials.

2. Additional materials to be processed for recycling and documentation that these materials will be recycled, including documentation that the end markets are currently sustainable.
3. Operations proposal, including techniques and controls for project management, records and plans for innovative techniques to increase efficiency and maximize material revenues.
4. Overall environmental sustainability (e.g. fuel conservation, use of alternate fuels, natural resource conservation, pollution reduction efforts).

**B. Overall proposal attributes**

1. Completeness, thoroughness and conciseness of proposal content.
2. Innovative approaches to increase recycling recovery rates, promote waste reduction, reuse and other sustainability efforts.
3. Long-term administration and oversight burden on the County.
4. Material marketing plans.
5. The County's projected amount of revenue from the sale of recyclable materials per year based upon the proposer's marketing plans.

**C. Qualifications**

1. Experience and qualifications of specific personnel assigned to manage and operate the proposed services.
2. Number of other recycling programs in the area.
3. Number of years providing similar processing and marketing services.
4. Strength of qualifications, including, but not limited to, the proven capacities of the vendor to meet the operational requirements of the County, servicing other counties/cities of similar size.
5. Strength of references.

**11.2 Proposal Review Process**

County staff shall have the sole power and discretion to evaluate proposals in accordance with these criteria set forth in the RFP. County staff will recommend to County Board, which will evaluate and make the final selection. Proposed prices, and cost to the County, will be evaluated using best value contracting. County staff will develop a recommendation and ranking of proposals according to the best value to the County. County staff will review and evaluate all other elements of the proposal before reviewing the cost proposal. After completing the full evaluation process, County staff will provide a recommendation to the County Board based upon the evaluation. The County Board will determine the best proposal for the County.



## **Proposal Forms: RFP Forms A through F**

### **Cost Proposal: RFP Form G**

#### **Form Instructions**

Please use this Word document to enter your responses to the RFP questions. When you're done, please print and sign the final forms for submittal with your proposal and submit an electronic copy USB "jump drive" (or suitable alternative electronic format) inside the sealed envelope.

You may also print out this document, fill in your numeric answers by hand, attach additional sheets for typed narrative answers, and then sign the forms. All forms completed manually must be clear and legible.

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**Form A: Proposal Content Checklist**

**Instructions:** Please check off the forms and other proposal sections to assure that your proposal is complete and all forms are signed:

- Proposal Cover Letter
  
- Form A: Proposal Content Checklist
  
- Form B: Respondent Questionnaire (including references)
  
- Form C: Certification of Binding Signature
  
- Form D: Certification of Independent Proposal Pricing
  
- Form E: Acceptance of Draft Contract for Services
  
- Form F: Acknowledgement of Receipt of Addenda
  
- Form G: Cost Proposal





**Form B: Respondent Questionnaire**

**Instructions:** Please use this form (available in Word format) and attach additional pages as may be necessary to properly respond to each of the following questions.

*Note: If this is a teaming arrangement, please list all team members providing: organization name, contact person name, address, telephone number, email, website, and contact person.*

**General Contact Information:**

Name of Company Proposing: \_\_\_\_\_

Address: \_\_\_\_\_

Telephone (Office): \_\_\_\_\_

Telephone (Cellular): \_\_\_\_\_

Email: \_\_\_\_\_

Website: \_\_\_\_\_

Name of contact person/position: \_\_\_\_\_

Type of organization: \_\_\_\_\_

*(e.g., corporation, joint venture, partnership, individual)*

Is this a “Team” proposal?     Yes     No

If yes, please list the name of the other organizations proposing as a part of your Team. (A letter of intent to intent to team should be included from each organization.)

- 1. \_\_\_\_\_
- 2. \_\_\_\_\_
- 3. \_\_\_\_\_

**References:** Provide three references regarding recycling operations and processing that the County may contact regarding past performance. Include: the name of the municipality or other government agency, email address, phone, contact tile, annual tonnage collected/processed, contract structure between the organization and current status, and type of materials processed. Describe the experience and qualification of your organization and how that experience directly relates to Rice County.

If any subcontractors are proposed to be used in this project, clearly and completely describe each subcontractor’s general and specialized qualifications to undertake the same.

**Qualifications Questionnaire**

The word “company” as used below includes partnerships, corporations, and/or sole proprietorships. Please provide specific details on each proposed subcontractors.

**Qualification**

Clearly and completely describe your company’s general and specialized qualifications to undertake this project, both from the aspect of providing project management and providing the services required for this project. The proposal must demonstrate that the proposer has the qualifications to successfully manage the project.

**Service History**

Provide a description of a quality of service issue(s) on previous contracts including an explanation of any quality of service issues evidenced in the performance of previous recycling contracts, such as responsiveness; how such issues were resolved; and challenges in performing the service and resolving customer complaints.

**Organization**

Describe your company’s organization including the number and organization of staff in the area that are available to support recycling transportation, processing and other aspects of the operation of this project in Rice County, and the number and organization of staff located elsewhere available to support this project.

**General Management**

Describe the management structure of your company, including local decision-making authority related to this contract. Describe how the agreement will be managed during the term of the contract.

**Key Personnel**

Specify the management, supervisors, marketing and customer service personnel that will be directly responsible for the operations of recycling services (i.e., transportation, processing, marketing, and customer service specific to the Rice County program).

**Financial Stability and Strength**

Provide supporting data to demonstrate your company’s financial history, capabilities, and stability. If a publicly owned entity, provide the previous three years of audited financial statements. If a privately held company, provide the prior year’s audited financial statements and the previous two years of income/expense sheets and balance sheets for the end of each fiscal year and two years of debt equity ratios.

**Contract Management Ability**

Provide information demonstrating your company’s ability to fiscally manage and monitor contracts of the type to be entered into for the described recycling services.

**Subcontractor (If applicable)**

Outline why each subcontractor was identified; the work that each subcontractor will perform on this contract; and an estimate of the percent of the work on this project the subcontractor will perform.

**Business Information**

Complete this Section for the Proposer and, if applicable, each member of a Teaming arrangement.

Within the past five (5) years, has the Company submitting this proposal failed to complete a contract?

Yes  No

If so, state name of parties to the contract, the date of the contract and the reason for non-completion. If a bond was posted, state the contact information for the bond company.

Within the past five (5) years has the Company submitting this proposal or any facility or property owned or operated by this Company failed to perform any of its contract obligations with any municipality, county or other public entity?  Yes  No

If so, state the nature of the failure?

Within the last five (5) years, has the Company submitting this Proposal, or any facility or property owned or operated by your Company ever been the subject of administrative or judicial action for alleged violation of the conditions of a permit issued by a governmental entity; or alleged violations of environmental, zoning, or public health laws or regulations?  Yes  No

If so, state the details and disposition.

Has the Company submitting this proposal or any of its subsidiaries been a party to any lawsuits within the last five (5) years that may affect its ability to perform the obligations described in the Proposal?

Yes  No

If so, list these lawsuits.

**Proposal for Single-Sort Recycling**

**Safety Plans and Records**

Summarize your safety plans and procedures as it relates to executing the single-sort recycling services in this RFP including transportation operations to protect both motorists and your workers, MRF operations, and truck unloading procedures at the MRF. Have you had any OSHA – reportable accidents within the past three years in Minnesota? If so, please summarize.

**Start-up Plan**

Describe the transition, if any, from the current contractor to your company in January 2018, any impact on County staff, and any potential problems/issues that would prevent your company from starting operations in January 2018.

**Service Management and Delivery**

Describe techniques and controls for project management and consideration of innovative techniques to increase efficiency and maximize material quality and revenues.

**Weighing of Loads**

The successful proposer will be required to weigh and report material collected from the Rice County Recycling Center. An itemized monthly invoice with total amount of recycling collected, including a breakdown of the different recyclable material types/streams shall be provided. Please state that your company can provide this service. Describe if your company has provided this service to other clients or outline your company's challenge in provide this service and your proposed solution for providing this data to the County.

**Calculation Method**

Provide clear descriptions of the means used to calculate recycling tons, including the breakouts of commodity ratios and tons, assumed rates, calculation methods and other methods in the proposal.

**Material Composition**

Please describe your proposed means to provide accurate annual materials composition for the Rice County Recycling Single-Sort Program and detail how frequently this data can be provided to the County. Please confirm your company's ability to complete the required annual composition sort.

**Recyclable Material Requirements**

Provide a list of acceptable materials your company is currently able to collect, process and market, other than the listed materials the County requires in the RFP. Please also note the types of materials that may be included in the future. Please note whether these materials are included in the different programs, such as curbside, drop-off, multi-family and commercial.

**Market Demand**

Describe your plans for marketing all recyclables collected.

**Specific Processing Facility**

Specify the processing facility or facilities, including exact names and addresses, to be used to process materials from Rice County. Specify whether your company owns the processing facility or has a contract or some other arrangement to use the facility. Describe alternative arrangements that have been made if you do not own your own facility.

**Form C: Certification of Binding Signature**

**Instructions:** All forms provided in this RFP are required to be completed and be executed by an official authorized to bind the Proposal offer. All completed forms shall be made a part of the Respondent's proposal. All proposal forms must be signed by the same authorized person.

The undersigned Respondent further certifies that he/she has read the information submitted by the Proposer and has personal knowledge that the information submitted is true and correct.

I, \_\_\_\_\_ of \_\_\_\_\_ swear that  
(Name of Authorized Officer, Title) (Proposer Firm name)

I am authorized to execute all Proposal forms included in this Proposal response to the RFP and to bind the company to these agreements; and swear that I have read the information contained in this Proposal and that I have personal knowledge that it is true and correct.

\_\_\_\_\_  
Authorized Signature

\_\_\_\_\_  
Printed Name

\_\_\_\_\_  
Date



**Form D: Certification of Independent Proposal Pricing**

**Instructions:** This form shall be executed by the authorized official to bind the company.

The Proposer makes the following representations and certifications as part of this proposal:

The undersigned respondent certifies that the Proposer has not directly or indirectly entered into any agreement, express or implied, with any other Proposer(s) (other than for purposes of forming a Team as defined and allowed in this RFP) for any of the following:

- A. Controlling of the price of such proposal(s);
- B. Limiting of the number of proposals or Proposers; or
- C. Parceling or farming out to any Proposer(s) or other persons of any part of the Contract or any part of the subject matter of the proposal(s) or of the profits.

The undersigned respondent certifies that they have not and will not divulge the sealed proposal to any person except those as a part of a legitimate Team as per the specifications of this RFP or having a partnership or other financial interest with them in said proposal or proposals until after the Contract is fully executed or until the County publicly releases this sealed information.

The undersigned respondent further certifies that the Proposer has not been a party to any collusion including, but not limited to, actions such as:

- A. Proposers restraining the freedom of competition by agreement to make a proposal at a fixed price or pre-arranged price limit;
- B. Refraining from submitting a proposal at a fixed or pre-arranged price limit; or
- C. Refraining from submitting a proposal.

The undersigned responded further certifies that the Proposer has not engaged in any prohibited contact or conflict of interest with any County official or its agents such as, but not limited to:

- A. Discussion of service quantity, quality, or price in the prospective Contract or any other terms of said prospective Contract; or
- B. Any other prohibited discussions between the Proposers and County officials or agents concerning exchange of money or other things of value for special consideration in the letting of a Contract.

Signature of person duly authorized to sign submittal on behalf of the Proposer:

\_\_\_\_\_  
Printed Name

\_\_\_\_\_  
Authorized Signature

\_\_\_\_\_  
Date





**Form E: Certification of Acceptance of the Draft Contract with Rice County  
or Notification of Proposed Exceptions**

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[Respondent's Company Name] has reviewed the draft contract with Rice County in the RFP.

We have no changes to request to the draft Contract and we have no exceptions to the proposed Contract language. We hereby certify that our legal counsel for our company has reviewed the draft Contract and accepts the language "as is". If awarded the Contract by the County, we hereby certify that we will execute the final Contract without any proposed changes.

Or

We have exceptions to the draft Contract language. We have proposed changes to request to the draft Contract. We have attached a redline ("tracked changes") version of the draft Contract that itemizes our changes or exceptions. We hereby certify that our legal counsel for our company has reviewed the draft Contract and accepts the language with the proposed changes. No other exceptions or changes are or will be proposed. If awarded the Contract, we hereby certify that we will execute the final Contract if our proposed changes are accepted by the County.

Signature of person duly authorized to sign submittal on behalf of the respondent:

---

Authorized Signature

---

Print Name

---

Date



**Form F: Acknowledgement of Receipt of Addenda**

Please acknowledge receipt of addenda to the County’s RFP for Single-Sort Recycling Services with your signature. An opportunity to acknowledge up to three (3) addenda is included in this form but does not necessarily mean that three (3) addenda will be provided.

Addendum 1 \_\_\_\_\_

Addendum 2 \_\_\_\_\_

Addendum 3 \_\_\_\_\_

Signature of person duly authorized to sign submittal on behalf of the Proposer:

\_\_\_\_\_  
Authorized Signature

\_\_\_\_\_  
Print Name

\_\_\_\_\_  
Date



**Form G: Cost Proposal**

**Instructions:** The cost proposal needs to be separate from the proposal response. Please complete the following form.

The successful proposer shall show cost of processing and transportation of Single-Sort Recyclables from the Rice County Recycling Center as well as anticipated recyclable revenues. Please complete the following Table to summarize costs (Excel file).

**Processing Fee**

The processing fee for recyclables is \$\_\_\_\_\_ per ton as a set rate for the entire term of the contract. There shall be one processing fee for all recyclable materials collected in the County recycling programs. The revenue from the sale of recyclable materials collected shall not be used in determining the processing fee.

Please provide any supporting data for the processing fee given.

**Recycling Revenue**

The County shall receive a minimum of \_\_\_\_\_% of the net revenue after processing fee from the sale of recyclable materials that originate from the services described in this RFP, agreement, attachments and any addenda. The County shall assume no net loss for the processing and marketing of materials.

Please provide any supporting data for the Recycling Revenue Percent given including noting any and all recycling pricing indexing being used.

**Transportation Costs**

The County shall be charged \$\_\_\_\_\_ per ton to transport recyclables from Rice County to processing facility for the entire term of the contract. Please describe if there will be a fuel surcharge and which price index will be used to determine rate changes.

**Price Adjustment**

Proposer should list any other price adjustments.

Signature of person duly authorized to sign submittal on behalf of the Proposer:

\_\_\_\_\_  
Authorized Signature

\_\_\_\_\_  
Print Name

\_\_\_\_\_  
Date